



ERSL Coaches Meeting

May 2008



Agenda

- Introduction
 - Communications
 - East Region Cup & Shield
 - Match Monitor
 - Schedules
 - Team Section – Website
 - Discipline
 - Questions
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Communication model

Inbound

- Parents & Players



- Coaches



- Club Rep



- League Admin



- Director

Outbound

Directors



League Admin



Coach (cc Club Rep & President)



Parents & Players





Pre season statistics

- # of clubs 34 (34, 30)
 - # of team applications 711 (711, 573, 608, 544)
 - # of withdrawn teams 109 (119, 75, 107, 120)
 - # of current teams 603 (592, 510, 501, 451)
 - # of teams to activate team 23
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Getting ready for the new season

- The ERSL operate extensively via the web site and email
 - To prepare your team for the season you need to
 - Activate your account
 - Ask up to 3 others to also activate their account
 - Enter your team roster, DOB and OSA #
 - Enter your staff that may be on the Bench (max 4)
 - Enter your players shirt #'s
 - Familiarize yourself with the web site tools
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Cup and Shield overview





East Region Cup & Shield Schedule

- Semi Final and Final dates are fixed except when a team is playing in an Ontario Cup game on those dates
 - There is some flexibility for the earlier rounds
 - If one of the teams is playing in the Ontario Cup on a scheduled date then the game is moved to a date within 7 days of the original date. Both teams must agree on the new date
 - If one of the teams is playing in a tournament on a scheduled date, and they notified the ERSL of that fact on their application form, the game is moved to a date within 7 days of the scheduled date. Both teams must agree on the new date
 - If both teams agree the game can be brought forward to the proceeding Friday evening
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East Region Cup & Shield Schedule

Cup	Round 32	Round 16	Round 8	Semi	Final
U10	Sat Jun 7	Sun Jun 22	Sat Jul 19	Sat Aug 23	Sun Sep 7
U11	Sat Jun 7	Sun Jun 22	Sat Jul 19	Sat Aug 23	Sun Sep 7
U12	Sat Jun 7	Sun Jun 22	Sat Jul 12	Sat Aug 23	Sat Sep 13
U13	Sat Jun 7	Sun Jun 22	Sat Jul 12	Sat Aug 23	Sat Sep 13
U14	Sat Jun 7	Sat Jun 28	Sun Jul 20	Sat Aug 23	Sat Sep 13
U15	Sat Jun 7	Sat Jun 28	Sun Jul 20	Sat Aug 23	Sat Sep 13
U16	Sat Jun 7	Sun Jun 29	Sat Jul 19	Sat Aug 23	Sat Sep 13
U17/18	Sat Jun 7	Sat Jun 21	Sat Jul 12	Sun Jul 27	Sun Aug 17
U21		Wed Jun 4	Wed Jun 25	Wed Jul 16	Wed Aug 13

Shield	Round 32	Round 16	Round 8	Semi	Final
U10	Sat Jun 7	Sat Jun 21	Sun Jul 20	Sun Aug 24	Sun Sep 7
U11	Sat Jun 7	Sat Jun 21	Sun Jul 20	Sun Aug 24	Sun Sep 7
U12	Sat Jun 7	Sat Jun 21	Sun Jul 20	Sun Aug 24	Sun Sep 14
U13	Sat Jun 7	Sat Jun 21	Sat Jul 19	Sun Aug 24	Sun Sep 14
U14	Sat Jun 7	Sun Jun 29	Sat Jul 19	Sun Aug 24	Sun Sep 14
U15	Sat Jun 7	Sat Jun 28	Sun Jul 20	Sun Aug 24	Sun Sep 14
U16	Sat Jun 7	Sun Jun 29	Sat Jul 19	Sun Aug 24	Sun Sep 14



East Region Cup & Shield Entry Procedure

- Teams download an entry form from the web site
- They then mail it into the office with an entry fee of \$50
- Please make cheque payable to ERSLS
- Entries close the Wednesday after the Pre Season meeting (May 14)



East Region Cup & Shield Finals

- The league office will organize the U21 and U17/18 cup finals
 - 4 hosts will be sought for other finals
 - Mini (cup and shield) – Sunday September 7th
 - Cup (U12 – U16) – Saturday September 13th
 - Shield Boys (U12 – U14) – Sunday September 14th
 - Shield Girls (U12 – U14) – Sunday September 14th
 - Clubs who wish to host a final must submit an application by June 30th 2008
 - Hosts will receive \$1,000 plus expenses from the ERS L for hosting a final
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Match Monitors



Match Monitor Program

- In 2006 the ERSL Board of Directors introduced a new program
 - Under 21 games were monitored by a selected ERSL official to see if organization, quality and sportsmanship was being maintained
 - The Board of Directors recommended that the project should be expanded in 2007.
 - At the AGM the clubs agreed to expand the trial to 150 games in 2007
 - The Match Monitor program will continue in 2008
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The Process – During the game

- Match monitors are assigned to a game by the ERSL office
 - Neither team or the game officials are aware that the game is being monitored
 - A match monitor watches a game and observes the following
 - Spectator behavior
 - Player behavior
 - Coach behavior
 - Team preparation
 - Referee preparation and performance
 - Field quality
 - Quality of play
 - Overall sportsmanship on display
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The Process – Documentation

- A written report is generated by the match monitor within 48 hours of the game and is submitted on line
- The report can be read by the ERS L office, the clubs, and the team coaches on the ERS L web site
- The ERS L office may take further action if the report indicates corrective action is required including



Managing your schedule



Schedules

- Draft schedule will be published May 6th
 - Please review your team's schedule and report any issues to operations@ersl.ca and admin@ersl.ca
 - Between May 6 and May 15 we will correct the draft schedule
 - Final schedule released May 16 – no changes possible after this date
 - The rules for requesting changes to the schedule are covered in the next slides
 - Changes will occur over the next week as problems are identified – So continue to check your schedule
 - Please pay special attention to game fields and game nights – they may vary from your usual
 - Season will start Monday May 19th
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Managing your schedule

- You are responsible for managing your schedule



Schedule Changes SOSA / EODSA Games

- Games between SOSA and EODSA teams will be left on the regular weekday game night
- Teams cannot refuse to move a SOSA / EODSA game to a weekend
- If Teams cannot play a SOSA / EODSA game on the weekend they contact operations@ersl.ca and admin@ersl.ca and the game will be moved to December 31
- Teams have 2 weeks to set a new date for the game - the game must be played before Sept 7, 2008
- If the two teams cannot agree on a date
 - **e)** If the teams cannot agree on a date within 14 days of the approval of the request to reschedule, the team responsible for the reschedule shall report the problem by email to the ERSL and include emails documenting their attempts to reschedule. The ERSL will determine if the teams have made reasonable attempts to reschedule and the following action will be taken:
 - i. Both teams made reasonable attempts** - the ERSL will request three dates from the Home Team and request the Away Team to select one of the three;
 - ii. Home Team made reasonable attempts** - the ERSL will request one date from the Home Team and schedule the game;
 - iii. Away Team made reasonable attempts** - the ERSL will request one date from the Away Team at their home field and schedule the game;
 - iv. Neither team made reasonable attempts** - the ERSL will schedule the game and inform the teams providing a minimum of 7 days notice.



Rescheduling

- **g)** an Under 18 team may request to move games scheduled for after August 20th, due to the departure of players for college and university. These requests must be submitted within one week of the draft schedule being released.
 - **h)** all teams may request to move weekday games scheduled between EODSA and SOSA teams for the entire season. All teams may request to move weekday games scheduled before June 26, 2008 where the one way travel time exceeds 75 minutes one way. These requests must be submitted within one week of the draft schedule being released. Travel time is calculated by using <http://maps.google.com/> and entering the Club's home address for the Start address and the address of the game field for the End address.
 - **i)** if Canada Day falls on a regular game day, all teams may request to reschedule the game. These requests must be submitted within one week of the draft schedule being released.
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Reschedule Requests

- See the Reschedule Policy in the About section for the complete details
 - Each team is entitled to ONE reschedule
 - The only exceptions to the ONE rule are in the Reschedule Policy which in summary is an Ontario Cup game or you have two or more National or Provincial players who will be absent
 - Reschedules must be made via the web site tool, and must be made 6 complete days before the date of the game. A Game scheduled for Monday May 18, 2008 would require notification by midnight Monday, May 12, 2008. The tool only show games meeting the criteria
 - Weekend games cannot be rescheduled. There is an opportunity prior to the season to change weekend games. The only exception will be if teams wish to combine games on one weekend to lessen travel. In this case both teams must agree if it is after the season has begun.
 - Do not make deals with your opponent. Your opponents views will have no outcome on the decision.
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Arranging a rescheduled game

- **4. Process for Setting the Rescheduled Game Date/Time**
 - **a)** The rescheduled game shall be rescheduled within 14 days of the approval of the request to reschedule and must be played before the division end-of-season date as defined in the Bylaws. The last two (2) regularly scheduled games must be played before the originally scheduled game date.
 - **b)** When a game is rescheduled for any reason the ERS L will appoint one of the teams as being responsible to complete the reschedule process. Under normal circumstances the following shall apply without the ERS L notifying the teams:
 - i. **Request to Reschedule – Team Choice or Other Reasons** - the team requesting the reschedule shall be responsible for rescheduling; or
 - ii. **Reschedule by the League** - the Home team shall be responsible for rescheduling.
 - **c)** The teams work together to agree on a date.
 - **d)** Once the game is agreed upon:
 - i. the Home team then sends an email to the Away team with the details: game number, new game date, home team, away team, field, start time.
 - ii. the Away team forwards the email to the league at admin@ersl.ca (cc the Home team). The ERS L now has confirmation from both teams that the date is acceptable.
- Note: If this process is not followed the game will not be scheduled/rescheduled.**



End of Season date

- The End of Season is Sunday September 7, 2008
 - No games will be played after this date except for games postponed or abandoned within 7 days of the end of season date
 - The outcome of any games un-played will be decided by the league
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Team Section - Website




Team Section

- Once you log in to the website as Team Staff there are many things you can do and need to do. We'll cover the essential things.
 - Game Sheets – print game sheets
 - Suspensions – view suspensions
 - Game Report – complete game reports
 - Playing Up Permits – request / cancel / see status of PuPs
 - Add to Squad – add players to team
 - Modify Squad – modify player info
 - Delete Player – delete a player
 - Shirt Numbers
 - Player Privacy – individually select the privacy level for a Player
 - Modify Scorer – modify the scorer for a game
 - Modify Shutout – modify who got the shutout
 - Change Uniform – change uniform colours
 - Request Reschedule – request a reschedule
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Maintain Team Data

- The majority of communication with Clubs and Teams is through email – maintaining up to date contact information is essential
 - **24.08** The e-mail shall be deemed to have been received by Teams:
 - a) May 1 to September 15 - 72 hours after transmittal of the e-mail
 - b) September 16 to April 30 - no e-mails will be sent to teams other than for informational purposes
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Players and Staff

- Players and Team Staff are entered on the website so they can be printed on the game sheet
 - The ERS L is required to verify players and staff are eligible to play
 - To be eligible to play, both players and staff must be registered with the OSA
 - Anyone listed on the game sheet is deemed to have played in the game
 - It is your responsibility to ensure only registered players and staff are on the game sheet
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Play Ups



Play Ups

- Details on who is eligible are contained in the Rules and Regulations
 - It is your responsibility to ensure that the player you request to play up meets the eligibility rules
 - If you play a player that is ineligible it will result in a discipline hearing
 - Only players printed on the game sheet are eligible to play
 - No additional PuP form is required as the Play Up is printed and identified on the Game Sheet
 - **The exception is for Temporary Registration Permits (playing from Club to Club) and obtained from District Association**
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House League Call-Ups

- House League players to be used as Call-Ups through the website
- Added by Club Administrator
- Once added they will be available for teams to request as call-ups



Play Up Permits

Home

About

My Team

Games

Contact

Next Game
Statistics
Results
Schedule
Player Availability
Scoring Pie
Team Notices
Contact Player
Contact Coach
Email Team
Change Team
My Details
Help

Coach Options

Help
Post Tryout
Game Sheets
Suspensions
Game Report
Playing Up Permits
Add to Squad
Modify Squad
Delete Player
Shirt Numbers
Player Privacy

How to generate a Playing Up Permit (PUP)

1. Click on the 'Add New Permit' button.
2. You will then be asked to select the game that you require the permit, the team the player is registered with and then the name of the player. Click the 'Next' button
3. You will then be asked to confirm your selection. If it is correct click the 'Submit' button
4. An email request has now been sent to your Club Representatives asking them to approve or decline your request. When they have done so you will receive an email informing you of their decision.
5. If the request was approved you will be able to print the permit by logging back into the ERSL web site and returning to this page. You will then be able to click on the players name to open the permit in a new window. Print the permit and attach it to your game sheet. No signatures are required.

Please note that the PUP tool does not ensure that the player you have requested is eligible to play for your team. You must still check the ERSL bylaws to see if the player is eligible. If you play an ineligible player you may face discipline.

Add New Permit

The following are your team's playing up permit requests.

Name	Date Req	Req By	Game	Status	Approval Date
Test Tester	Mar 24, 2007	Vianney	4517	Requested	delete

Status Legend

Requested: Waiting for your club's approval
Approved: Your club has approved this request
Not Approved: Your club did not approve this request



Play Up Permits

- New is the addition of the House League selection

About | **My Team** | **Games** | **Contact**

Select Game:

Select Team:

Select Player:



Play Up Permits

- The Coach clicks “Submit” and an email notification is sent to the Club Rep

Home	About	My Team	Games	Contact
Next Game Statistics Results Schedule Player Availability Scoring Pie Team Notices Contact Player Contact Coach Email Team Change Team My Details Help	<p>You have requested that</p> <p>Test Tester from the House League</p> <p>play up in the following game:</p> <p>ERSL # 4517 Friday, March 30, 2007 18:00 Boys U10 Division 1 EODSA East Cumberland (B) BU10D1 -v- Cumberland (A) BU10D1</p> <p>If this is correct, click the "Submit" button below to send an email request to your club representatives.</p> <hr/> <p><input type="button" value="Submit"/></p>			



Play Up Permits

- The approval status is displayed for the Coach

Home | **About** | My Team | **Games** | **Contact**

Next Game
Statistics
Results
Schedule
Player Availability
Scoring Pie
Team Notices
Contact Player
Contact Coach
Email Team
Change Team
My Details
Help

Coach Options

Help
Post Tryout
Game Sheets
Suspensions
Game Report
Playing Up Permits
Add to Squad

How to generate a Playing Up Permit (PUP)

1. Click on the 'Add New Permit' button.
2. You will then be asked to select the game that you require the permit, the team the player is registered with and then the name of the player. Click the 'Next' button
3. You will then be asked to confirm your selection. If it is correct click the 'Submit' button
4. An email request has now been sent to your Club Representatives asking them to approve or decline you request. When they have done so you will receive an email informing you of their decision.
5. If the request was approved you will be able to print the permit by logging back into the ERSL web site and returning to this page. You will then be able to click on the players name to open the permit in a new window. Print the permit and attach it to your game sheet. No signatures are required.

Please note that the PUP tool does not ensure that the player you have requested is eligible to play for your team. You must still check the ERSL bylaws to see if the player is eligible. If you play an ineligible player you may face discipline.

The following are your team's playing up permit requests.

Name	Date Req	Req By	Game	Status	Approval Date	
Austin MCKINTY	Mar 23, 2007	Marc	4516	Approved	Mar 23, 2007	delete
Test Tester	Mar 23, 2007	Marc	4516	Requested		delete



Play Up Permits

- Game sheet lists Play-Up players



East Region Soccer League

Game Sheet For: Cumberland (B) BU10D1

Home Team: Cumberland (B) BU10D1		Score:	Away Team: Cumberland (A) BU10D1			
#	Player's Name	OSA	DOB	G	Y	R
	Test Tester (Player Permit)					
3	Lucas					
4	Denver					
5	Brett I					
6	Teilen					
8	Benjamin					
9	Nicholas					
10	Kousha					
11	Helimane					
12	Dillon					
17	Nima					
19	Ashton I					
21	Cory					
28	Kenneth					

I certify that all the above players are properly registered with the District Association

Initial: _____

Position	Name	OSA #	Signature
Team Head Coach	Jo	867721	
Assistant Coach	Maury		
Team Head Coach	Vianney	0921166	
Team Head Coach			

Suspended Players
None



Call Up Permits

New

m) Players registered to Teams not playing in an Ontario Soccer Association league are not permitted to play in the ERS L.

Example:

A Premier player to be called-up to a Regional team in the same age classification, plus to any team in a higher age classification, Note: In accordance with the OSA rules, a player registered to a Level 4 team who is underage may be called up to Level 3 Regional team at a younger division if the player meets the age requirements of the younger Regional division. For example an Under 17 player, registered to an Under 18 Level 4 Premier team would be eligible to be called up to an Under 17 Level 3 Regional team. This is because the Level 3 league is a higher league than the Level 4.



Game Sheets



Game Sheets

- Before each game you have to create a set of game sheets
 - These are only available via the web site
 - The Game Sheet is the official document of the game so please ensure you complete the form accurately and completely, and make sure the referee also completes their section accurately
 - Initial having done card check
 - One bench staff shall sign the game sheets
 - If staff or players are not on the game sheet they cannot be on the bench
 - If players or bench staff are absent, please cross them off the game sheet
 - Give the game sheets to the referee at least 15 minutes before kick off
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Game Sheets – Select the Players

Select the players that you would like to appear on the game sheet:

#	Player
<input type="checkbox"/>	Test2 TESTER
<input type="checkbox"/>	1
<input type="checkbox"/>	2
<input type="checkbox"/>	4
<input type="checkbox"/>	7
<input type="checkbox"/>	8
<input type="checkbox"/>	9
<input type="checkbox"/>	10
<input type="checkbox"/>	11
<input type="checkbox"/>	12
<input type="checkbox"/>	14
<input type="checkbox"/>	19
<input type="checkbox"/>	22
<input type="checkbox"/>	24

Playing Up Players
Cameron Doe

- Select the players for the game sheet
- Note: the PuP player is shown
- If you do not require the PuP you will need to go to the PuP page and delete the PuP
- DO NOT add PuP players to your roster



Game Sheets – Select the Staff

Select the team officials you wish to appear on the game sheet.

Team Official	Position
<input checked="" type="checkbox"/> Andre	Assistant Coach
<input checked="" type="checkbox"/> Darrin <input type="text"/>	Manager
<input checked="" type="checkbox"/> George	Assistant Coach
<input checked="" type="checkbox"/> Marc <input type="text"/>	Team Head Coach

- Only 4 Staff can be on the game sheet and on the bench
- You can have more than 4 Staff sign up for your team



Card Inspections



Card Inspections

- Card inspections are not optional and MUST be carried out before kick off
 - If a player does not have their ID Card / Player Book they are ineligible to play
 - SOSA team with Player Books do not require Team Roster Reports (the Player Book shows the team)
 - If an EODSA team does not have their Team Roster Report as well as their Player ID Cards, the team is ineligible to play
 - Any issues, have the Referee mark them on the game sheet, make sure you get a copy at the end of the game and fax it to the ERS� office
 - You cannot stop a player from playing, however, issues noted on the game sheet will be investigated by the ERS� and will lead to discipline as required
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Team Staff ID Cards

- Team Staff ID Cards
 - The OSA is now issuing ID Cards / Books for Team Staff
 - The ERS L does not have a rule requiring the checking of Team Staff ID Cards / Books
 - Clubs, not the ERS L, are responsible for selecting capable Team Staff for each game



Game Sheets and Protests

- The game sheets have been modified to list the card offences
 - The Referee will indicate on the game sheet the offence
 - Protests must be submitted within 48 hours but now the players and coaches will know what the potential discipline is
 - Any coaches ejected during a game also have 48 hours to ask for a Hearing
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Game Reporting

- Following the game, collect your copy of the game sheet from the referee
 - Use this report to enter the game report via the web site
 - You must submit your report within 24 hours
 - As soon as both coaches have submitted a report the standings are updated
 - So if your result is missing don't contact the league – contact your opponent
 - In the past many have been negligent in reporting game results so there is an amended Bylaw
 - **10.01** Each Coach shall be responsible for entering the game report, including the score, cards issued by the Referee as well as the Referee assessment on the ERSL website within twenty-four (24) hours of completion of the game. If the game report is not entered within seven (7) days, the Club shall be fined \$50 for each occurrence and the ERSL will utilize the game sheet received from the Referee to complete the game report.
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Game Feedback

- Game feedback from coaches will continue for 2008
- The ERSL will monitor the feedback and assist Clubs in correcting inappropriate conduct
- The ERSL will monitor the feedback and assist Districts in improving referee performance
- Clubs will be able to access feedback on their teams in the Club section



Mini Soccer

- U10 and U11 will have throw-ins
 - U11 will have offside
 - U10 will not have offside
 - U9 will have kick-ins and will not have offside
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- The Mini Rules are posted on the website in the Game Section
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Protests

- If you wish to play a game under protest you must inform the referee prior to the kick off and ask him to indicate this on the game sheet
 - Following the game you must submit the protest fee within the time stated in the Bylaws
 - You will be notified if your protest is valid or not
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Coach Certification



Coach Certification

- Coach Certification
 - OSA requires all U10 and older Coaches and Assistant Coaches to have completed the Community Senior clinic
 - ERS L U9 Coaches and Assistant Coaches must have completed the Children's Clinic



Discipline



Discipline

- The OSA Discipline policies and procedures are used in the OSA
 - There are 2 processes
 - Discipline by review (DBR)
 - Discipline by hearing (DBH)
 - Following a red card the player can request a hearing within 48 hours of the game, otherwise a discipline by review occurs
 - The league may also request that the individual attend a hearing
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Coach Ejections

- Discipline
 - In previous years, the ERSL has always required coaches to come to a hearing
 - Some of the OSA discipline rules covering a coach's ejection, permit DBR and do not require a hearing
 - In 2008, the ERSL may elect DBR, where permitted
 - Therefore, if a Coach wants a hearing, it must be requested in accordance with the rules (within 48 hours of the game)
 - Once DBR takes place, there is no appeal or ability to request a hearing
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Discipline by review (DBR)

- The ERSL Discipline Committee will review all red and yellow card reports and issue a suspension according to the OSA policy
- The most common suspensions are shown on the web site
- You can not appeal the outcome of a DBR decision
- In previous years the ERSL has required all Coach discipline to be DBH
- In 2008, if the OSA rules permit, the ERSL will use DBR is possible
 - Therefore, if a Coach wants to have a Hearing, the Coach must request the Hearing within 48 hours



Discipline by hearing (DBH)

- Discipline hearings are held every week in Ottawa and every 2 weeks in Kingston
- At least 3 people will sit on the panel
- You have to pay a \$50 fee to request a hearing. It is only returned if the individual is found not guilty
- You can appeal the outcome of a DBH decision



Suspensions

- The league will tell you when a player is suspended
 - Do not sit out a player and then expect that to count in a suspension
 - A coach will receive email notification of a suspension giving instructions of how he can retrieve the letter from the web site
 - The game sheets will also indicate all suspended players on your team
 - Where disciplinary action results in a suspension, the suspension shall not commence prior to seven (7) calendar days from the issue of the notice of discipline. For example, a player issued with a suspension notice on Friday would serve the suspension for the game(s) scheduled on or after the following Friday.
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Questions

- Any questions?
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Adjournment

Have a Great Season
